

**MUNICIPAL AUTHORITY OF WASHINGTON TOWNSHIP  
MEETING AGENDA  
JOINT WATER/SEWAGE AUTHORITY**

**MEETING DATE: AUGUST 29, 2023      -      CHAIRMAN: DAN REPERT**

**Water Meeting**

**CALL TO ORDER  
MEETING RECORDED  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

Repert \_\_\_\_\_ Hussar \_\_\_\_\_ Habel \_\_\_\_\_ Baker \_\_\_\_\_ Naulty \_\_\_\_\_

**MINUTES  
TREASURER'S REPORT  
MOTION TO PAY ALL BILLS  
MOTION TO PAY PAYROLL  
MANAGER'S PLANT REPORT  
MANAGER'S OFFICE REPORT  
ENGINEER'S REPORT  
SOLICITOR'S REPORT**

**OLD BUSINESS**

1. PENNVEST LOAN

**Any and all old business brought to the board**

**NEW BUSINESS**

1. AUDIT

**Any and all new business brought to the board**

**OPEN FORUM**

**MOTION TO ADJOURN WATER MEETING**

**Sewage Meeting  
CALL TO ORDER  
ENGINEER'S REPORT  
SOLICITOR'S REPORT**

**OLD BUSINESS**

**Any and all old business brought to the board**

**NEW BUSINESS**

**Any and all new business brought to the board**

**OPEN FORUM**

**MOTION FOR ADJOURNMENT SEWAGE MEETING**

**MUNICIPAL AUTHORITY OF WASHINGTON TOWNSHIP  
MINUTES OF REGULAR MEETING  
WATER / SEWAGE MEETING  
JULY 25, 2023**

**MEMBERS PRESENT**

**DANIEL REPPERT**

**JOHN HABEL**

**JEFF BAKER**

**AMY NAULTY**

**JODY HUSSAR**

**OTHERS PRESENT**

**ENGINEER KEVIN SZAKELYHIDI**

**SOLICITOR DAVID TAMASY (FIRM OF WATSON MUNDORFF)**

**VISITORS WISHING TO ADDRESS THE BOARD**

**[See attached sign in sheet]**

**CALL TO ORDER:** Chairman Reppert called the meeting to order at 6:00 PM. It was noted that the meeting was being recorded by the secretary and by Chuck Yusko in attendance.

**MINUTES FROM LAST MEETING:** A motion was made by Hussar, second by Habel to approve the Minutes from the June 27, 2023 meeting. Motion carried.

**TREASURER'S REPORT:** Motion by Habel, second by Baker to accept the Treasurer's Report. Motion carried.

**MOTION TO PAY ALL BILLS:** Motion by Baker, second by Hussar to pay all bills. Motion carried.

**MOTION TO PAY PAYROLL:** Motion to pay all payroll made by Naulty, second by Habel. Motion carried.

**MANAGER'S PLANT OPERATIONS REPORT:** Amoroso submitted a written report to the board. Jan stated that the Lone Worker alert system was active at the plant and we have it for a trial period at a cost of \$38.95 per month. Motion made by Naulty, second by Hussar to approve the plant operations report. Motion carried.

**MANAGER'S OFFICE REPORT:** Motion to accept the office manager's report was made by Baker, second by Habel. Motion carried. .

**ENGINEER'S REPORT:**

Engineer Kevin Szakelyhidi reported the following.

\*The application for the LSA grant was submitted..

\*The awards for the PA Small Water and Sewer Grant and the H2O Grant applications are now to be announced in September.

\*A statewide LSA grant has been made available. Applicants can apply for funding up to one million dollars with no match required.

\*The Township agreed to share in the cost of the parking lot paving project (there will be a two year maintenance bond). A motion was made by Baker, second by Habel to have Engineer Kevin Szakelyhidi inspect the paving upon completion and also to accept his report. Motion carried.

#### **SOLICITOR'S REPORT:**

\*Solicitor Tomasy reported that he had received a letter from the auditors which he signed and returned to them.

A motion to accept the Solicitors report was made by Habel, second by Naulty. Motion carried..

#### **OLD BUSINESS:**

1. Pennvest Loan: No new updates. Tabled.

2. Paving Bids. The bids were covered at the June meeting with El Grande being the low bid. As discussed prior, the Supervisors agreed to the project.

#### **NEW BUSINESS:**

1. There was a situation with the Fire Department using the fire hydrants for training which caused brown water to run through the pipes of residents homes and businesses. The situation has been discussed with Fire Chief Josh Rozik who has been asked to contact MAWT prior to an event like this in the future so the customers can be notified beforehand.

2. New Hire. Chairman Reppert stated that we received 3 applications for the vacant position at the plant. After a brief discussion, it was decided to table hiring someone until after the new contract is solidified.

**OPEN FORUM:** No comments.

**MOTION TO ADJOURN THE WATER PORTION OF THE MEETING:** A motion was made by Hussar, second by Habel to end the water portion of the meeting. Motion carried.

### **SEWAGE MEETING**

**ENGINEER'S REPORT:** Kevin stated that the last step in regard to dissolving the Corrective Action Plan is to evaluate the efforts taken and the success in approaching and correcting past issues. A motion was made by Baker, second by Naulty to accept the Engineers report. Motion carried.

\*Office manager Jan Amoroso stated that the Authority had received a dividend check in the amount of \$10,131.20 from MRM Property & Liability Trust

**SOLICITOR'S REPORT:** Nothing new to report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**OPEN FORUM:** Nothing.

**MOTION FOR ADJOURNMENT:** Motion to adjourn at 6:19 PM was made by Hussar, second by Habel. Motion carried.

Respectfully submitted by:

Amy Naulty/Secretary

THE MUNICIPAL AUTHORITY OF  
THE TOWNSHIP OF WASHINGTON

**SIGN IN SHEET**

**July 25, 2023**

	NAME	TOPIC
1.	<i>John Anderson</i>	
2.	<i>Chuck Yunker</i>	
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

My Accounts

Transfer Funds

Pay Bills

Alerts

Business Tools

Summary

Account Activity

My Accounts Summary

Account List

Deposit Accounts

	Account Type	Account Number	Balance ⓘ	Available ⓘ
GENERAL REVENUE	Checking	XXXXXX8541	\$813,144.62	\$757,976.28
PENNVEST SEWER DESIGN	Checking	XXXXXX8576	\$62,440.50	\$107,002.73
CONSUMER DEPOSIT ACCT	Checking	XXXXXX8185	\$112,271.97	\$112,371.97
M MKT/CAP IMPROV ACCT	Savings	XXXXXX7705	\$438,634.32	\$453,634.32
GEN REV SWEEP	Savings	XXXXXX9686	\$0.00	\$0.00
Deposit Account Totals:			\$1,426,491.41	\$1,430,985.30

Credit Card Accounts

PNC Rewards

Turn your day-to-day purchases into rewards with PNC Rewards. It's easy and free!

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**Municipal Authority of Washington Township**

**Listing Of Paid Invoices**

**July 22 through August 25, 2023**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
<b>Jul 22 - Aug 25, 23</b>			
08/07/2023	13199	AFLAC	-593.94
08/07/2023	13200	Armory Locksmiths	-150.00
08/07/2023	13201	Bankson Engineers, Inc	-350.00
08/07/2023	13202	Beacon Supply Co., Inc.	-67.00
08/07/2023	13203	BIG'S SANITATION, INC.	-90.00
08/07/2023	13204	BREEZELINE	-237.38
08/07/2023	13205	Cintas Corporation #6	-137.80
08/07/2023	13206	CITCO WATER (NAT ROAD)	-78.18
08/07/2023	13207	Coolspring Stone Supply	-2,012.10
08/07/2023	13208	Environmental Service Laboratories, Inc.	-1,492.65
08/07/2023	13209	FULL SERVICE NETWORK	-413.28
08/07/2023	13210	Guttman Oil Company	-715.98
08/07/2023	13211	HARDLINE TREE SERVICE	-400.00
08/07/2023	13212	L/B Water Service, Inc.	-3,692.40
08/07/2023	13213	Lowe's Companies, Inc.	-234.93
08/07/2023	13214	M. A. W. C.	-2,090.18
08/07/2023	13215	MON VALLEY INDEPENDENT	-110.45
08/07/2023	13216	MUN AUTH BORO OF BELLE VERNON	-23,233.00
08/07/2023	13217	Mun Auth Boro of Fayette City	-55.00
08/07/2023	13218	PA One Call System, Inc.	-132.77
08/07/2023	13219	PATRICIA LANDER, TAX COLLECTOR	-120.79
08/07/2023	13220	PAWARN	-45.00
08/07/2023	13221	People's Gas	-25.58
08/07/2023	13222	PITNEY BOWES- EQ RENTAL	-135.18
08/07/2023	13223	PUMPMAN PITTSBURGH LLC (WC WEIL)	-1,382.50
08/07/2023	13224	RICKI MOODY	-200.00
08/07/2023	13225	SDB TECHNOLOGIES, LLC	-32,326.76
08/07/2023	13226	SNYDER BROTHERS	-11.01
08/07/2023	13227	Stablein's	-57.95
08/07/2023	13228	Teleplex, Inc.	-192.50
08/07/2023	13229	TRINITY GARAGE DOOR & AWNING	-320.00
08/07/2023	13230	Univar USA Inc.	-5,645.95
08/07/2023	13231	Verizon Wireless	-257.86
08/08/2023	13232	MAWT	-101.05
08/08/2023	13233	LEANDRA CROW	-323.40
08/25/2023	13234	Bankson Engineers, Inc	-13,687.27
08/25/2023	13235	Beacon Supply Co., Inc.	-24.30
08/25/2023	13236	BISSNUSS, INC.	-1,168.06
08/25/2023	13237	Cintas Corporation #6	-206.70
08/25/2023	13238	CITCO WATER (NAT ROAD)	-2,249.94
08/25/2023	13239	COMCAST	-246.09

**Municipal Authority of Washington Township****Listing Of Paid Invoices****July 22 through August 25, 2023**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
08/25/2023	13240	Guardian	-1,102.68
08/25/2023	13241	L/B Water Service, Inc.	-407.95
08/25/2023	13242	Lanco Electric, Inc.	-1,385.50
08/25/2023	13243	LAUREL MANAGEMENT COMPANY	-637.92
08/25/2023	13244	M. A. W. C.	-2,457.41
08/25/2023	13245	MATHESON TRI-GAS INC	-148.13
08/25/2023	13246	NAPA Auto Parts	-71.38
08/25/2023	13247	PNC Bank-CC	-2,343.51
08/25/2023	13248	RALPH HOLLICK	-2,200.00
08/25/2023	13249	Rygiel Excavating	-10,159.45
08/25/2023	13250	Staples Credit Plan	-457.54
08/25/2023	13251	Univar USA Inc.	-11,809.73
08/25/2023	13252	UPMC HEALTH PLAN	-10,746.79
08/25/2023	13253	WATSON MUNDORFF, LLP	-625.00
08/25/2023	13254	WEST PENN POWER	-969.23
08/25/2023	13255	WEST PENN POWER- WATER	-10,319.28
08/25/2023	13256	WESTMORELAND COUNTY BLIND ASSOCIATI	-210.50
08/25/2023	13257	RICKI MOODY	-150.00
<b>Jul 22 - Aug 25, 23</b>			<b><u>-151,216.93</u></b>



**Municipal Authority of Washington Township**

**GROSS PAY**

**PAYROLL EXPENSE**

<b>AUG 23</b>	<b>Date</b>	<b>Name</b>	<b>Amount</b>
	08/04/2023	JAN AMOROSO	\$ 2,624.63
	08/04/2023	RICKI MOODY	1,915.25
	08/04/2023	MARK COOK	1,800.63
	08/04/2023	CHRIS DANIELS	2,218.13
	08/04/2023	RON KREPPS	2,000.00
	08/04/2023	PATRICK LOFINK	2,415.94
	08/04/2023	JUSTIN VADELLA	2,145.00
	08/04/2023	JEFF BAKER	100.00
	08/04/2023	JOHN HABEL III	135.00
	08/04/2023	JODY HUSSAR	100.00
	08/04/2023	AMY NAULTY	135.00
	08/04/2023	DANIEL REPPERT	100.00
		<b>Total 8/4/23 Gross Pay</b>	<b>\$ 15,689.58</b>
	08/18/2023	JAN AMOROSO	\$ 2,624.63
	08/18/2023	RICKI MOODY	1,915.25
	08/18/2023	MARK COOK	2,195.69
	08/18/2023	CHRIS DANIELS	2,572.50
	08/18/2023	RON KREPPS	2,000.00
	08/18/2023	PATRICK LOFINK	1,901.25
	08/18/2023	JUSTIN VADELLA	1,560.00
	08/18/2023	JEFF BAKER	0.00
	08/18/2023	JOHN HABEL III	0.00
	08/18/2023	JODY HUSSAR	0.00
	08/18/2023	AMY NAULTY	0.00
	08/18/2023	DANIEL REPPERT	0.00
		<b>Total 8/18/23 Gross Pay</b>	<b>\$ 14,769.32</b>
<b>AUG 23</b>		<b>Total Gross Pay</b>	<b>\$ 30,458.90</b>

MUNICIPAL AUTHORITY OF WASHINGTON TOWNSHIP  
1390 FAYETTE AVE  
BELLE VERNON, PA 15012  
(724) 929-3370  
(724) 929-2680

**PAYROLL**

**PAY PERIOD BEGINNING: 7-16-23 PAY PERIOD ENDING 7-29-23**

**PAY DATE: 8-4-23**

<b><u>EMPLOYEE</u></b>	<b><u>TOT HRS</u></b>	<b><u>REG</u></b>	<b><u>O/T</u></b>	<b><u>VAC</u></b>	<b><u>HOL</u></b>	<b><u>SICK</u></b>	<b><u>PERS</u></b>
<b><u>OFFICE EMPLOYEES</u></b>							
JAN AMOROSO	SALARY			8			
RICKI MOODY	81.00	72	1			8	
<b><u>PLANT EMPLOYEES</u></b>							
RON KREPPS	SALARY						
MARK COOK - \$21.50	82.5	80	2.5				
CHRIS DANIELS - \$26.25	83	64	3	16			
PAT LOFINK - \$22.50	98.25	80	18.25				
JUSTIN VADELLA - \$19.50	100	80	20				
<b>TOTAL HRLY</b>	<b>444.75</b>	<b>376</b>	<b>44.75</b>	<b>16</b>	<b>0</b>	<b>8</b>	<b>0</b>

**BOARD MEMBERS**

DANIEL REPPERT (\$100)	yes
AMY NAULTY (\$135)	yes
JODY HUSSAR (\$100)	yes
JOHN HABEL III (\$135)	yes
JEFF BAKER (\$100)	yes

MUNICIPAL AUTHORITY OF WASHINGTON TOWNSHIP  
1390 FAYETTE AVE  
BELLE VERNON, PA 15012  
(724) 929-3370  
(724) 929-2680

**PAYROLL**

**PAY PERIOD BEGINNING: 7-30-23 PAY PERIOD ENDING 8-12-23**

**PAY DATE: 8-18-23**

<b><u>EMPLOYEE</u></b>	<b><u>TOT HRS</u></b>	<b><u>REG</u></b>	<b><u>O/T</u></b>	<b><u>VAC</u></b>	<b><u>HOL</u></b>	<b><u>SICK</u></b>	<b><u>PERS</u></b>
<b><u>OFFICE EMPLOYEES</u></b>							
JAN AMOROSO	SALARY			16			
RICKI MOODY	81.00	80	1				
<b><u>PLANT EMPLOYEES</u></b>							
RON KREPPS	SALARY						
MARK COOK - \$21.50	94.75	72	14.75			8	
CHRIS DANIELS - \$26.25	92	79	12	1			
PAT LOFINK - \$22.50	83	80	3				
JUSTIN VADELLA - \$19.50	80	68		4		8	
<b>TOTAL HRLY</b>	<b>430.75</b>	<b>379</b>	<b>30.75</b>	<b>5</b>	<b>0</b>	<b>16</b>	<b>0</b>

**BOARD MEMBERS**

DANIEL REPPERT (\$100)	no
AMY NAULTY (\$135)	no
JODY HUSSAR (\$100)	no
JOHN HABEL III (\$135)	no
JEFF BAKER (\$100)	no

## **MANAGER'S PLANT REPORT AUGUST 29, 2023**

### **WATER**

- Hydrant flushing has been completed on the Washington County side. Fayette County side is in process.
- Water breaks repaired on Cook Road in Fairhope; Cook Street in Fayette City; Otto/Edwards in Lynnwood; and RT 201 near Coldren Road.
- Blow off fixed on Locust in Stockdale;
- Water tap and meter pit installed for new service on Williams.
- Roscoe Flow meter out for repair.
- High Service pump 2 installed and in service.
- Rt 201 pump installed. Waiting for part.
- DEP plant inspection for NPDES permit.
- Hach quarterly lab inspection.
- Lab inspection by Entech.
- Sludge removal.
- Landscaping in water break areas.
- Stone replaced and cold patch repairs in water break areas.
- Meter replacement program in progress when supplies are available.
- Ordered supplies.
- Routine DEP required water and water sludge testing samples continue to be done twice monthly.
- Water pumping station maintenance checks.
- Employees cleaned plant, performed routine maintenance, took care of service calls, one calls, performed maintenance on vehicles, cut and trimmed grass.

### **SEWAGE**

- Inflow investigation by employees during rain events continues.
- Lynnwood pump maintenance and float relay replaced.
- 2 sewer inspection/dye tests were done under the township dye test ordinance enacted on March 13, 2019. 1 passed and 1 failed for a downspout. Violation was corrected.
- Routine sewer pump station maintenance checks continue, including weekly trash basket cleaning and rain gauges checked, cut grass and weeded at all pump stations.

Submitted by Jan Amoroso, Manager

## MANAGER'S OFFICE REPORT

### AUGUST 29, 2023

#### NEW

- 2022 Audit report is complete.
- 2022 Water Quality Report is available. Copies are available in the office lobby, on the website, or call the office to have one mailed.
- A 5% water rate increase became effective January 1, 2023. In addition, there is a \$1 per month capital improvement fee added.
- Our website is ADA compliant. Click the handicap icon in the bottom left of our website to activate.
- Check out our website! Information regarding office hours, contact information, bill pay, and many helpful hints regarding leak detection are listed. Service applications can be completed and emailed directly from the website. **www.mawt.net**
- Authority workers are replacing old meters and inspecting for illegal sewage connections. If you see a flyer on your door, please call the office.

#### BILLING INFO

- We are now able to email bills. Anyone who would like their bill emailed instead of mailed should call the office with their email address.
- Cash is not accepted as a form of payment, as of July 1, 2015. Payment can be made by check, money order, or credit/debit card (fees apply).
- NSF checks will have a \$45 fee added to the account.
- Deduction meters are available for purchase (\$200 per meter) by residents to keep track of water used for filling pools, watering gardens, etc. The water usage from the deduction meter will then be subtracted from the sewage gallons used before calculation of sewage usage. A copy of the deduction meter application and fee is available at the office and on our website. Temporary deduction meters are also available for use. Please call the office for details.
- Monthly combined water/sewage bills are processed the first week of each month and are due the last Tuesday of the month.
- Quarterly water bills are processed at the end of each quarter and mailed the first week of April (1Q), July (2Q), October (3Q), and January (4Q) with payment due the last Tuesday of the month they are mailed. The minimum bill is now \$84.90 (which includes a \$1 per month capital improvement fee) per quarter.
- Effective January 1, 2023, the minimum water bill is \$28.30 per month (which includes a \$1 per month capital improvement fee) and is included with each monthly sewage bill for all WT sewage customers. The monthly combined water/sewer minimum bill is \$91.85. Minimum sewage bill is \$63.55 (if connected) or \$48.15 (vacant house/water off).
- **The minimum charge is due regardless of whether you are physically connected to the main sewer line or have active water service.**
- Landlords are responsible for any unpaid water or sewer accounts.
- Any usage over 6,000 gallons per quarter (per EDU or billing unit) will be billed for both sewage and water in the months the meters are read, which are March, June, September, and December, and will show up in the bills due in April, July, October, and January. Those 4 bills will include the monthly minimum charges plus any excess usage. All other months will be the minimum service charges.
- Effective January 1, 2023, water is billed at \$5.46, sewage at \$7.70 per thousand gallons for the excess usage over the minimum.
- Harmony Church residents' minimum bill is \$110.76 per quarter and excess usage is billed at \$9.77 per thousand gallons over the minimum.
- Anyone who needs payment arrangements for their bill should call the office immediately to prevent water termination.

## **SEWAGE INFO:**

- Township Dye Test Ordinance O-01-19 was enacted on March 13, 2019. Any sale, transfer or refinance of property connected to the sanitary sewer system must have an inspection and dye test. The dye test will be performed by authority personnel and the fee is \$125, payable to MAWT. A copy of the ordinance and application is on the website.
- Smoke testing and dye testing will periodically be conducted by Authority workers in various areas of the Township. Workers will be walking around those areas during the testing. Homeowners will be notified if any violations are present and will have 30 days to have the violations corrected. Call the office if you have any questions.
- Sump pumps for removal of surface water from flooded basements are NOT permitted to be discharged into basement drains that are connected to the sanitary sewer. If you are not sure if your basement drain is connected, please contact the office and an authority worker will do a dye test. Basement drains can be a significant source of inflow and cause the system to be overwhelmed.
- Residents are encouraged to make sure downspouts, sump pumps, French drains, driveway drains, outside stairwell drains are not connected to the sewer system. If you have an illegal connection, it must be removed immediately. See our website for additional information.
- Please check for broken caps on sewage cleanout and inspection ports. If broken, they must be fixed immediately.
- Backflow valves, when properly installed and maintained help prevent sewer back up. Residents should also consider adding a sewer back up rider to their homeowner's insurance policy.
- Owners of unoccupied buildings must connect their sewer lateral before the building can be occupied. A letter is included with any lien requests for vacant/foreclosed properties.
- All sewage customers pay a sewer debt service fee as part of the monthly sewer bill. The authority had to obtain loans to install the sewer lines and this fee pays the monthly loan payment. **THE DEBT SERVICE IS DUE EVERY MONTH REGARDLESS OF WHETHER THE WATER IS ON OR OFF.** The monthly debt service fee is currently \$48.15 each month.
- The specifications for sewer lateral lines are available at the Authority office and posted on our website.

## **REMINDERS:**

- Effective May 28, 2018, fluoride is no longer added to the water.
- Authority meetings and legal notices are advertised in the Mon Valley Independent. Meeting dates are also available on our website at **www.mawt.net**.
- Monthly authority meetings are held the last Tuesday of the month, except for November and December when it will be held the third Tuesday, at 6 pm unless posted.
- Credit card and "**pay by check**" payments can be made on the payments page of our website. We accept VISA, MasterCard, and Discover. **Fees apply**, so please check the website for more details. Please make sure you put your account number or service address in the reference block and choose the correct type of account you are paying for. If you are paying a joint water/sewer bill you do not have to split your payment. You can put the combined bill amount under either water or sewage from the dropdown menu. Our website address is **www.mawt.net**.
- If you get an automated call from the Municipal Authority, please listen to the message. You may get the call if there is a water emergency, a line break or repair work being done in your area, your water service may be lost or interrupted, or it may be a billing issue. If you are not getting calls and you know there is work being done in your area, please call the office to make sure we have your correct phone number.
- Please keep in mind that our office will accept monthly payments from our quarterly customers toward the next quarter's water bill. Many customers are making monthly payments. Any payments over the bill amount will be carried over as a credit toward the next quarter.

- **Monthly combined water/sewer customers may choose to pay more than the minimum bill each month in order to even out the monthly payments and avoid a large bill for the excess usage bill that comes every 3 months. Any additional money paid will be applied to the bill or carry over as a credit toward the next month's bill.**
- If you see a flyer posted on your property, maintenance or service work is needed or you may be scheduled for water termination. Please be sure to contact the office as soon as possible. A \$25 posting fee will be added to your bill if you are posted for non-payment.
- Water security deposits are refundable. Property owners with deposits over 3 years **and** with a good payment history qualify. Call the office if you have any questions.
- Please check out the website at [www.patrealty.org](http://www.patrealty.org) or call 1-800-222-2046 to check if you have an inactive security deposit to claim. Any money listed under your name will show up, not just old water security deposits.

Submitted by: Jan Amoroso, Manager